

## Notification of Data Collection

Please note that in 2017-18, this program is participating in the Department of Public Instruction's pilot project to better understand and improve our state-funded afterschool services. This means that certain information will be tracked in the EZ Reports attendance system to keep track of which students are involved in the program and help determine whether the program is helping students succeed.

### Student Data in the Attendance System

The Department of Public Instruction requires that participating after school programs collect detailed attendance data on their students. In addition to attendance at this program, the following data elements will be included in the EZ Reports afterschool attendance system:

- Name
- Date of Birth
- Gender
- Grade Level

Depending on your site, the following information may also be collected

- Student's State and/or District ID
- Race
- Ethnicity
- Primary Language
- Grade Level
- School
- Address

### Data Usage for Auditing and Evaluation

The Department of Public Instruction (DPI) is required to evaluate the effectiveness of its funded after school programs. For the purposes of its evaluation of the 21st Century Community Learning Centers program, DPI will link student data from this program with day school records including school attendance, discipline, English Language Learner status, and assessments. This will help DPI better understand whether after school programs such as this one are helping students succeed. However, DPI will not provide afterschool programs with this additional information for each student. Instead, it will provide them with summarized and redacted information that just describes the students they serve. Depending on the quality of the data, this information may be used by your program as part of its own evaluation, and results may be made available to you as a parent or guardian.

Your site may have access to other information that it has requested from you as a parent/guardian or from the school district. If so, you should have received notification of that information as well.

### Surveys

As part of the Department of Public Instruction's Evaluation Pilot Project, programs will be asked to administer short, online surveys to students and families. Students in Grades 3-12 will be anonymously surveyed once or twice this year about their feelings about the after school program, school and schoolwork, peers, and adults. You as a parent may receive similar surveys. You can choose not to allow your child to take the survey by simply telling the program staff that you do not want them to participate. Staff will have you sign an opt-out form. You can also request a blank copy of the survey before your child takes it. Your child also has the right not to complete a survey, even if you have not opted out. While you and your child always have the right not to participate in a survey, we encourage you take the surveys. One of the best ways to tell whether a program is meeting students' needs is to hear directly from students and their parents or guardians.

***You do not need to do anything. You are simply being provided with information. If you have any questions, feel free to ask your program director.***