



WAUSAU SCHOOL DISTRICT

2017-2018 NEW TEACHER ORIENTATION

FRIDAY, AUGUST 25, 2017

Room D110, Group Instruction Room
Wausau East High School, 2607 N 18th Street, Wausau WI 54403

7:45 AM	Check-in
8:00 AM	Introduction of WSD Administrators and New Teachers Jeff Gress, Director of Human Resources and Employee Relations Andrea Sheridan, Director of Teaching, Learning, and Leadership Integration
8:20 AM	Introduction – Our Key Interests Dr. Mike Schwei, Interim Superintendent of Schools
8:30 AM	Human Resources Jeff Gress – Board Policies, Employee Handbook Tammy Bents – Leaves, FMLA, Paid Time Off, Support Staff Sharon Kaziak – Licensing and Teacher Contracts Karla Michanowicz - SafeSchools, Sub Requests Calendar, Absence Management (Aesop) Randy Lewandowski – Skyward Employee Access
9:30AM	Teacher Compensation Model and Professional Learning Jeff Gress, Director of Human Resources and Employee Relations Dr. Julie Sprague, Interim PK-12 Director of Curriculum & Instruction
10:00 AM	Break (Refreshments will be served in the Commons)
10:15 AM	Introduction - Education Department Andrea Sheridan, Director of Teaching, Learning, and Leadership Integration Dr. Julie Sprague, Interim PK-12 Director of Curriculum & Instruction
10:30 AM	Wellness Program Introduction and Overview Jeff Gress, Director of Human Resources and Employee Relations Karla Michanowicz, Human Resources Specialist
10:45 AM	Introduction – Pupil Services and Nurses Dr. Jeff Lindell, Director of Pupil Services
10:55 AM	Safety – Accident Prevention, Workers’ Compensation Procedure, and Key Fobs Larry Cihlar, Director of Buildings and Grounds Randy Blaschka, Maintenance & Custodial Supervisor Bob Tess, Chief Finance and Business Services Officer
11:20 AM	WEA Investment Services - Retirement Mark Resch and Kelly Behnke – WEA Member Benefits
11:50 AM	Wausau Education Association John Masanz, WEA President
12:00 PM	End of Orientation
12:30 PM to 4:00 PM	Special Education Staff Orientation – Wausau East, Room D204 Tammy Nyen, Director of Special Education Judy Lodahl, Special Education Coordinator
One-on-one, as needed	Payroll and Benefits (available for those who still need to sign up or have questions) Connie Perger, Payroll Manager Pam Helke, Payroll Assistant Nan Thao, Payroll Assistant