<u>MEMORANDUM</u>

WAUSAU SCHOOL DISTRICT

Robert Tess, CSRM Chief Finance & Business Services Officer 415 Seymour Street Wausau, WI 54402-0359 **Phone:** 715-261-0515

E-mail: rtess@wausauschools.org

To: Administrative Team & Elementary Administrative Assistants

From: Robert Tess

Date: October 26, 2020

Re: Elementary Recordkeeping Days – No Classes PM

The 2020-2021 school calendar contains Elementary Recordkeeping days where afternoon classes are not in session. Bus arrival times for January 15, March 19, and June 3 are listed below.

Franklin Elementary School	11:30 a.m.	Maine Elementary School	11:30 a.m
Grant Elementary School	11:30 a.m.	Rib Mountain Elementary School	11:30 a.m
G.D. Jones Elementary School No 4K or Early Childhood Classes	11:30 a.m.	Riverview Elementary School No 4K or Early Childhood Classes	11:30 a.m
Hawthorn Hills Elementary School No 4K or Early Childhood Classes	11:30 a.m.	South Mountain Elementary School	11:30 a.m
Hewitt-Texas Elementary School	11:30 a.m.	Stettin Elementary School	11:30 a.m
John Marshall Elementary School	11:30 a.m.	Thomas Jefferson Elementary School No 4K or Early Childhood Classes	11:30 a.m
Lincoln Elementary School	11:30 a.m.		

Additional information:

- No lunch will be served.
- Parents will need to notify First Student if there is a change in the drop off location, i.e., day care provider, so
 proper bus arrangements can be made.

If you have any questions, please contact my office at 715-261-0515.

cc: First Student Metro Ride

Maintenance & Operations Building

School Nutrition Services Wausau Child Care, Inc.

YMCA

Montessori School of Wausau Mountain View Montessori

Lee Leng Xiong, Hmong American Center, Inc. Captain Todd Baeten, Wausau Police Dept. Eric Lindman, City of Wausau Public Works